



# RJC Certification - (COP 5) Business Partners

Training Module – February 2014

## RJC CODE OF PRACTICES



GENERAL  
REQUIREMENTS



RESPONSIBLE  
SUPPLY CHAINS  
& HUMAN RIGHTS



LABOUR RIGHTS  
& WORKING CONDITIONS



HEALTH, SAFETY  
& ENVIRONMENT



DIAMONDS, GOLD  
& PLATINUM GROUP  
METAL PRODUCTS



RESPONSIBLE  
MINING SECTOR

## **Business Partners (COP)**

5.1 Members shall use their best endeavours, commensurate with their ability to influence, to promote responsible business practices among their significant Business Partners.

5.2 Contractors working on Members' Facilities and Visitors to these Facilities shall be required to comply with the Member's policies, systems and procedures relevant to the Code of Practices

## Key terms

**Business Partner:** a business Entity with which a Member has direct business relations and that buys and/or sells a product or service that directly contributes to the extraction, manufacture or sale of Diamond, Gold and/or Platinum Group Metals Jewellery products.

**Best Endeavours:** acting honestly, reasonably and making a positive effort to perform the relevant obligation, in this case to promote responsible business practices amongst Members' business partners.

**Ability to influence:** Members' influence over business partners will vary, depending on the nature of the relationship, the size of each organisation, and the economic and social context of the business. Auditors will take a Member's ability to influence into account when assessing best endeavours.

## Applicable Law

Contractors who are working on the premises of Members are generally considered to be under the legal responsibility of the Member business

Most regulations mandate the need to have controls and a reasonable level of supervision for activities conducted by such business partners

The Code therefore requires these business partners to comply with the Member's relevant management and operating systems when working on their premises or sites

## Implementation suggestions

For 5.1 (best endeavours to promote responsible business practices among significant Business Partners) :

1. Review all important business relationships and determine those that are significant
2. Conduct an assessment to establish the risks attributable to significant business relationships
3. Engage with the identified significant business partners and raise awareness about responsible business practices, commensurate with the opportunity to effect positive change

## Implementation suggestions

For 5.2 (Visitors, and Contractors working at Members' Facilities to comply with the Member's policies, systems and procedures relevant to the Code):

1. Document reporting relationships with on-site contractors and consider incorporating policies and obligations, such as relating to health and safety, into contract documentation
2. Provide all visitors and contractors with orientation explaining relevant policies, systems and procedures
3. Monitor the contractor to ensure that specified business systems and risk control measures are implemented

## Check

Have you identified your significant business partners?

Do you need to prioritize your communications with these business partners? A risk assessment process can help assess the level and nature of risks with significant business partners.

Can you show the auditor how you have promoted responsible business practices to the identified/prioritized business partners?

Can you show the auditor how any business partners working on your premises are required by you to comply with your requirements, relevant to the Code of Practices?



# Questions?

For a **live webinar**, please raise questions using the question pane (A) or raise your hand (B) on the GoToWebinar platform.

For a **recorded webinar**, please email:  
[info@responsiblejewellery.com](mailto:info@responsiblejewellery.com)

Thank you for your participation!

