



BY THE AUTHORITY OF THE COUNCIL

Metalor USA Refining Corporation

IS CHAIN-OF-CUSTODY CERTIFIED BY THE Responsible Jewellery Council

**CERTIFICATION NUMBER: C0000 0023 CERTIFIED UNTIL: 25 MARCH 2018** TYPES OF ELIGIBLE MATERIALS HANDLED: GOLD ELIGIBLE MATERIAL DECLARATIONS ISSUED: MINED GOLD, RECYCLED GOLD

WILFRIED HOERNER Chairman

ANDREW BONE **Executive** Director Responsible Jewellery Council Responsible Jewellery Council

# RJC CERTIFICATION INFORMATION – CHAIN-OF-CUSTODY Summary



CoC Certified Entity	Metalor USA Refining Corporation
Certification Number for this Certification	C0000 0023
Certification Period	25 March 2015 – 25 March 2018
Audit Date	25-26 February 2015
Audit Type	Surveillance
Surveillance Audit Completed:	11-13 October 2016
Accredited Auditor	UL Responsible Sourcing Lead Auditor: Christie Jamie – Certification Audit
	Lead Auditor: Sheer Garcia – Surveillance Audit
Entity Certification Scope	Metalor USA Refining Corporation, Attleboro, USA - Refining facility
Types of Elgible Materials Handled	Gold

Eligible Material Declarations Issued	Mined Gold, Recycled Gold
Changes during the Certification Period	None
Applicable Provisions	CoC Management: 1-3, except 3 Systems to Confirm Eligibility of Material: 4-6, except 6 Issuing CoC Documentation: 7-9, except 7.3 and 9.1 Conflict-Sensitive Sourcing: 10
Auditor Statement of Conformance	Based on the scope and findings of the Audit, the sites visited and the available information provided by the Member: The Member has demonstrated a conformance level consistent with a 3 year Certification Period.
Confirmation	The Auditors confirm that:
	<ul> <li>The information provided by the Member is true and accurate to the best knowledge of the Auditor(s) preparing this report.</li> <li>The findings are based on verified Objective Evidence relevant to the time period for the assessment, traceable and unambiguous.</li> <li>The scope of the assessment and the method used are sufficient to establish confidence that the findings are indicative of the performance of the Member's defined Certification Scope.</li> <li>The Auditor(s) have acted in a manner deemed ethical, truthful, accurate professional, independent and objective.</li> </ul>
Auditor Signature	<ul> <li>knowledge of the Auditor(s) preparing this report.</li> <li>The findings are based on verified Objective Evidence relevant to the time period for the assessment, traceable and unambiguous.</li> <li>The scope of the assessment and the method used are sufficient to establish confidence that the findings are indicative of the performance of the Member's defined Certification Scope.</li> <li>The Auditor(s) have acted in a manner deemed ethical, truthful, accurate</li> </ul>

## CoC Certification Scope

CoC Certification is open to RJC Members and/or Entities under their Control. The CoC Certification Scope is defined by the Member/Entity seeking CoC Certification and must include:

- All Facilities under the Control of the Member that the Member/Entity intends to use for the extraction, processing, manufacturing, storage, handling, shipping and receiving, and marketing of CoC Material; and
- All Outsourcing Contractors that the Member/Entity intends to use for the processing and manufacturing of CoC Material; and
- The types of CoC Material (Gold, and/or Platinum Group Metals) to be included in the Certification Scope; and
- The types of Eligible Material (Material in the form of Mined, Recycled and/or Grandfathered), if any, for which the Member/Entity intends to issue Eligible Material Declarations.



## Steps in the Certification Process

### Audit Methodology

The RJC standards documentation is comprehensive and includes an auditable standard (the Chain-of-Custody standard), guidance, handbook for certification and assessment tools for businesses and auditors. These can be downloaded at:

#### http://www.responsiblejewellery.com/chain-of-custody-certification/

The audit process is a management systems audit aligned with ISO19011. Auditors use the triangulation method of management and employee interviews, documentation review and facility observations to verify an Entity's performance against the applicable standards.

Following Certification, a Surveillance Audit is conducted by the RJC Accredited Auditor to monitoring a sample of CoC Provisions to provide assurance that the Entity continues to conform with the RJC CoC Standard. The sample of Provisions is selected by the Auditor and covers areas of greatest risk of non-conformance as determined during the previous Audit.

For the first Self Assessment or Certification Audit, evidence includes records from the previous 12 months. Sampling during a Surveillance Audit or a Re-Certification Audit includes records since the last audit.

# RJC Complaints Mechanism

The RJC aims to ensure the fair, timely and objective resolution of complaints relating to potential non-conformance with RJC Certification or RJC's own policies and procedures. Where complaints arise, it is a condition of participation in RJC activities for RJC Members and Accredited Auditors to submit to the RJC Complaints Mechanism and to be bound by the decisions of the RJC. However this does replace or limit access to judicial remedies.

Full documentation supporting the RJC Complaints Mechanism can be downloaded from:

http://www.responsiblejewellery.com/contact-us/rjc-complaints-mechanism/

#### Disclaimer

No guarantee, warranty or representation is made as to the accuracy or completeness of this information. Compliance with RJC's standards and procedures is neither intended to, nor does it create, establish, or recognise any legally enforceable obligations or rights of, or against, the RJC and/or its Members or signatories.