

**RJC Standards Committee meeting**  
**11 Apr 2019**  
**Summary notes**

**Standards Committee participants:** Ainsley Butler (non-industry co-chair), Charles Chaussepied (industry co-chair), Joelle Ponelle, Cecilia Gardner, Yves Bertran, Diana Culillas, Jennifer Hillard, Purvi Shah

**Apologies:** Michael Geelhand de Merxem, Didier Backaert, Estelle Levin-Nally, Phaedon Stamatopoulos, Eleonora Rizzuto, Anouchka Didier, Claire Piroddi, Jean-Baptiste Andrieu

**RJC Management Team:** Anne-Marie Fleury (Standards, Assurance and Impacts Director), Andrew Cooper (Standards Manager)

**Materials circulated in advance of the call:** Presentation slides, draft minutes from previous meeting.

### **1. Introduction**

The Standards Manager thanked everyone for joining the call before taking a roll call and reminding participants of the RJC Anti-Trust Policy. The non-industry co-chair then provided an outline of the objective for the meeting, which is to discuss the non-industry expertise needs of the Standards Committee over the next 3 years and to identify potential new non-industry candidates. The summary meeting notes from the previous meeting were approved by Joelle Ponelle and Yves Bertran.

### **2. Update on the status of the Standards Committee**

The Standards Manager reminded the committee of the governance process for appointing committee members and shared the results of the industry elections, which are now complete. The still ongoing process for appointing non-industry members was discussed. The Standards Manager noted that while half of the non-industry seats have potentially already been filled (includes two permanent non-industry seats plus an additional five re-nominations from existing members), up to an additional seven seats remain vacant. All non-industry nominations are also subject to approval by the RJC Board.

The industry co-chair reflected on the changes to industry representatives, thanking those members that are remaining on the committee for another term and extending a welcome to the new members. He commented on the overall strengths of all the members whilst noting that the manufacturing/wholesaler forum seat was particularly contested, with seven candidates being nominated for two seats. The industry co-chair also communicated his intention to step down, as the new industry co-chair is identified in the coming weeks.

### **3. Mapping non-industry expertise needs**

The Standards Manager described the anticipated areas of work for RJC over the next three years and outlined the target skills and expertise requirements for selecting non-industry members. The non-industry co-chair emphasised some of the skills gaps that the committee had experienced in the last three years, coupled with some over-representation of other areas of expertise. She invited committee members to suggest individuals for coverage of these gaps.

There was a question on why 'impact investment' had been selected as a key topic, and specifically how this was defined. The Standards Manager commented that this had been put forward as a suggestion by another committee member who was absent from the meeting. It was agreed that this would be followed up for further clarification. There was a suggestion that 'gender' was less of a

gap than the other priority topics. It was agreed that it should be left in as a key topic but not highlighted as a skills gap. One member noted that 'RJC standards implementation' is covered by existing non-industry members. There was agreement to change it to 'implementation of standards' more generically and not highlight it as a gap. Another member also noted that the lack of regional diversity may be more of a gap than the key topics.

#### **Actions**

- Ask the RJC regional representative for India for suggestions of non-industry committee members from India.
- Clarify the meaning of 'impact investment' as an expertise need.

#### **4. Next steps and AOB**

The Standards Manager confirmed the timeline for nominating non-industry individuals on or before 1 May and urged the committee to provide any feedback on potential candidates as soon as possible.

The non-industry co-chair closed the meeting by thanking all the committee members, noting the intense work in the last year. She highlighted the tireless contribution of the industry co-chair, Charles Chaussepied, attributing an important part of the success of the committee to him. One committee member noted the professionalism of the non-industry co-chair and RJC team and thanked them.

Finally, the Standards Director noted that this was the last call of the current Standards Committee before it is reconstituted in May. She particularly thanked those that are stepping down from the committee after long years of service, formally noted here: Assheton Stewart Carter, Estelle Levin-Nally, Eleonora Rizzuto, Jennifer Horning and Michael Geelhand de Merxem. She further emphasised that every member of the committee is a volunteer and shared deep gratitude on behalf of the entire RJC team for everyone's time and contribution.