

Standards Committee Meeting Minutes Summary

Date: 12th December 2024

Time: 14:00-15:30pm (GMT)

Location: Teams meeting.

Standards Committee Participants: Purvi Shah (industry co-chair), Kimberly Wenzel, Joëlle Ponnelle, Robin Kolvenbach, Sara Yood, Marie-Charlotte Drusene Chancogne, Alexander Gul, Eduard Stefanescu, Charlene Nemson, Silvia Bezzone, Laurent Massi, Noora Jamsheer and Maggie Gabos.

RJC Management Team: Suzanne Brooks, Caroline Watson, Effie Marinos, Daniel Finn, Charlotte Stanbridge, John Hall, Andreea Cojanu Davidoiu, Rachael Morey and Jasmeet Kaur Baggha.

Apologies: Ainsley Butler, Marcin Piersiak, Jennifer Hillard, Melanie Grant (RJC Executive Director), Monica Barcellos Harris, Phillipe Telouk, Salah Hussein, Ilan Keplan, Tehmasp Printer, Didier Backaert, Gavin Hilson, Renata Lawton Misra, Eduard Stefanescu and Monica Barcellos Harris.

Materials circulated in advance of call:

- Presentation slide deck.
- No minutes circulated.

1. Opening:

Meeting commenced with introductions and welcome from Purvi Shah (Industry Co-Chair) and Senior Standards Manager. The committee were reminded about RJC's conflict of interest policy, Chatham House rules, and anti-trust statement and an overview of the meeting agenda presented.

2. LGMS Standard 2024 - Presented to Committee:

Changes to various LGMS provisions were presented and discussed by the committee. A question was asked regarding terminology and nomenclature regarding lab-grown materials and clarification was given. Following discussion, additional actions were logged to amend provisions in the LGM standard. The committee are reminded that LGMS sign off is scheduled for mid to late January.

3. Standards Committee Updates:

An overview of proposed strategic projects for 2025 were shared with the committee and the 2025 meeting schedule was shared. A further reminder was given on the changing Standards Committee composition expected in 2025 with terms coming to an end.

4. Standards Programme Updates:

- Code of Practices and Chain of Custody:

]The standards have now been published with approvals from the board on 19th November. The standards were released with supporting documentation in the form of FAQs and a summary of changes document. A question is asked by the committee for final review of the guidance before being published. In response to a question, clarification was given regarding the process for updating guidance documentation. The supporting workstreams were discussed.

- **Laboratory Grown Materials Standard (LGMS):**

An update on the timelines was provided as well as the strategy around the release and implementation for 2025. Further clarity was also given on the governance related to the standard.

5. Assurance updates:

A presentation is provided on the updates to the RJC assurance process, with a summary of the changes to the Assessment Manual given. Clarification was provided regarding who has access to the relevant assessment manuals.

6. Any other Business (AOB):

Closing: Closing comments are provided by the Senior Standards Manager.

Next Meeting: 15th January 2025 14:00-15:30pm