

Standards Committee Meeting Minutes Summary

Date: 14th August 2024

Time: 14:00-15:30pm (BST)

Location: Teams

Standards Committee Participants: Purvi Shah (Co-Chair), Jennifer Hillard, Joëlle Ponnelle, Marcin Piersiak, Renata Lawson- Misra, Maggie Gabos, Sara Yood and Gavin Hilson

RJC Management Team: Suzanne Brooks, Caroline Watson, Effie Marinos, Daniel Finn, Rachael Morey, John Hall and Jasmeet Kaur Baggha

Apologies: Ainsley Butler (Co-Chair), Philippe Telouk, Robin Kolvenbach, Didier Backaert, Marie Charlotte, Noora Jamsheer, Charlene Nemson, Silvia Bezzone, Laurent Massi, Salah Husseini, Monica Barcellos Harris, Marco Quadri, Ebony L Yeboah Amankwah (change of membership underway), Eduard Stefanescu (Guest of the Committee).

Materials circulated in advance of call:

1. Presentation slide deck
2. Minutes from the meeting held 17 July 2024 – for approval in the meeting
3. (Resending) Minutes from the meeting held 19 June 2024 - for re-approval in the meeting

1. Opening:

Meeting commenced with introductions and a welcome from the Co-Chair and Senior Standards Manager. The June meeting minutes previously resent for approval from a non-industry representative were approved by Jennifer Hillard.

The July meeting minutes were approved by Sara Yood and Joelle Ponnelle. The committee were reminded about RJC's conflict of interest policy, Chatham House rules, and anti-trust statement and an overview of the meeting agenda presented.

A formal introduction was given to Renata as a new non-industry member of the committee and a welcome to Monica Barcellos Harris who will be attending the meeting in September.

2. Executive Update:

A special ExCo occurred on 1st August with further special engagement planned with Board members regarding the recycled materials definition in the lead up to the board meeting. Decision making processes were shared with ExCo to summarise why the RJC took the position it has.

RJC to consider presenting application examples to showcase how the proposed definition would work in practice. Board meeting scheduled for 25th August, with a wider meeting being hosted on 24th August.

3. Standards Committee Composition:

Ongoing discussions with potential new committee members.

4. Standards Programme Updates:

- **Code of Practices:**

Committee feedback on the COP standard closed on 13th August. The Standards team is collecting the feedback and amending the draft. A working group around claims to start w/c 19th August.

The draft guidance is in development and a process is underway for selecting a designer.

- **Chain of Custody:**

Revised standard is ready for Committee workshop, with the exception of COC provisions 5 & 9 pending further Board engagement on 25th September.

- **Laboratory- Grown Material Standard:**

RJC Management team to arrange a joint ExCo joint meeting with the committee to openly discuss the rationale for the developing the LGM Standard separately from the COP. The 2nd round of public consultations is to close on 25th August, with amendments to the standard based on consultation comments to follow. Engagement with the LGM Standard Taskforce will take place before the in-person meeting in October.

5. RJC Recognition against the EU CMR:

A high-level summary of the EU conflict minerals regulation and the RJC's rating and current progress was provided. Engagement with the EU continues. Questions were answered on auditor training and the role of CABs.

6. August COC In-Person meeting:

The 2-day schedule for the in-person was presented and a summary of the logistics was given. A summary of the materials the committee will receive prior to the in- person is also

provided and committee expectations shared Apologies in attendance for the in-person was also noted.

7. Any other Business (AOB):

Decision made to host the COP in-person meeting on 16-18th October. Location TBA.

Closing: Closing comments by Co-Chair Purvi Shah.

Next Meeting: COC In-person meeting, 27-28th August in London