

Standards Committee Meeting
25th January 2024
Summary notes

Standards Committee Participants: Purvi Shah (leaving 2:30pm), Jennifer Hillard, Marcin Piersiak, Eleonora Rizzuto, Joelle Ponnelle, Maggie Gabos, Noora Jamsheer, Marie-Charlotte Druesne Chancogne, Gavin Hilson, Didier Backaert, Sabrina Karib.

Apologies: Ainsley Butler, Sara Yood, Salah Hussein.

RJC Management Team: Suzanne Brooks (Senior Standards Manager) Caroline Watson (Assistant Standards Manager), Daniel Finn (Standards Programme Coordinator), Clara Segon (Director of Operations), Melanie Grant (Executive Director), Jasmeet Kaur Baggha (Senior ESG & Impacts Manager), Sonnet Dowden (Senior Digital Manager) Chloe Austin (Assistant ESG & Impacts Manager) & John Hall (RJC Advisor)

Observers: None.

Materials circulated in advance of call:

- Presentation slide deck
- Meeting minutes from the 15 November 2023 - for approval in the meeting
- December COP Committee workshop: summary of high-level outcomes
- Guidance review allocation tables for COP and CoC

Co-Chair, Purvi Shah gave an introduction. The Committee was reminded of the RJC's conflict of interest policy, Chatham House rules and anti-trust statement and was given an overview of the agenda for today's call. Participation was noted by the RJC Senior Standards Manager. Note on November minutes being shared. Approval from Joelle and Jenny on November minutes. Committee made aware of the captured actions from the December in person meeting which will be made available online.

Executive Update

Clara welcomed Gavin Hilson and welcomed back Marcin Piersiak from ARM (both non- industry) to the Standards Committee. An update was provided on Charlotte Stanbridge's new position within the RJC's Knowledge department and the interview status for the GM for Technical Standards. The recruitment process for the new chair is well underway, and Clara reminded the committee to provide nominations. Nominations close 26/01. Committee member asks whether there are candidates for the chair position of which there are.

Standards Committee Update

A reminder was given of term extensions all being approved for 2024. Invitations to the 'Guests of the Committee' candidates have been accepted and guests will be invited to the February meeting. There is more work to be done to fill the non- industry member places and members are encouraged to forward recommendations to the RJC management team.

Key outputs and commitments for 2024

Committee reminded of the tight 2024 timelines the proposed ways of working together throughout the year. Committee asked to think about the ways the RJC can use their time most efficiently and how they can provide feedback.

Standards programme update

COP

The Assurance team will provide an update on the topic of Summary Audit reports in the COP at the next meeting. The Committee was asked to provide feedback on a preference of written comments/ or a drop- in session on the outstanding tier 2 topics. Committee member asked about the impact of the IEP on timelines for standards delivery in 2024 and transition periods. The RJC noted that the evaluation will be made against a new checklist which is expected in mid-February. RJC provided feedback from a recent ISEAL meeting on the process and ISEAL are consulting with their members on what the final standard will look like with an 18-month transition. ISEAL offered to do a guest presentation at the committee. Committee told of the earliest time work can begin if there are no non-conformances.

CoC

CoC consultation extended to the end of January. Roundtables to be hosted w/c 12th February. Committee asked to nominate themselves to support guidance development (Joelle, Sabrina and Jenny happy to help review CoC guidance). Question from committee on stakeholder mapping, and what kind of categories are we reaching out to? Have ASM and LSM been considered and engaged fully? Committee member was happy to help spread the importance of roundtables to ASM networks. ISEAL requirement to reach a variety of different groups. The RJC explained the stakeholder list is extensive and covers all areas of the supply chain.

LGMS

Working draft has been developed and shared with SCO no change so far. Plan to send to the taskforce once convened. Invitations sent out to nominated candidates, with 7 positive responses. Taskforce to convene in February. Possibility to identify an additional co-chair. Committee ask to continue providing nominations to the RJC Management Committee for LGMS taskforce. Committee recommendation to send the draft to taskforce members as they join so they can review prior to the February meeting.

Cross recognition and benchmarking

Update provided on priority standards for the RJC to benchmark with. Potential support from the RMI as part of the Risk Readiness Assessment.

Update provided on EU Commission. EU Commission to carry out 3 shadow audits. 3 audits to be completed by Q2 2024. Andreea to attend the February meeting to provide update. Committee member asked why they want to carry out more audits. RJC commented that no explanation has been received from Commission on why they want to carry out the shadow audit. Committee member question on the scope of the recognition and the Operations Director commenting that the audits are for smelters and with not many audits happening in 2024 for smelters, this is proving challenging. The same shadow audit process applies to LBMA and RMI too.

Committee review of COP 29-31

Committee provided direct comment on provisions which were discussed, and all comments were noted.

AOB

Standards committee survey to be circulated. Further reminder provided on how Standards Committees meetings are run and the ways of working in 2024 to deliver a full standard review.

End.