

## **Standards Committee Special Meeting Minutes Summary**

**Date:** 30<sup>th</sup> October 2024

**Time:** 14:00-15:30pm (BST)

**Location:** On-line Teams meeting

### **Standards Committee Participants:**

- (Industry): Joëlle Ponnelle, Marie-Charlotte Druesne Chancogne, Philippe Telouk, Charlène Nemson, Didier Backaert, Alexander Gul.
- (Non-Industry): Ainsley Butler (Co-Chair), Jennifer Hillard, Gavin Hilson, Monica Barcellos Harris, Laurent Massi, Maggie Gabos.
- (Guests of the Committee): Eduard Stefanescu, Kimberly Wenzel.

**RJC Management Team:** Effie Marinos, Suzanne Brooks, Caroline Watson, Daniel Finn, Sam Brumale (COP Expert Consultant to the RJC)

**Apologies:** Purvi Shah (Co-Chair), Robin Kolvenbach, Silvia Bezzone, Noora Jamsheer, Trisevgeni Stavropoulos, Sara Yood, Renata Lawton-Misra, Marcin Piersiak, Salah Husseini, Marco Quadri.

### **Materials circulated in advance of call:**

1. COP Standard summary of actions post- workshop
2. Draft COP Standard v2.9

#### **1. Opening:**

Anti- trust policy is shared with the committee before the agenda is shared on screen. Each item is talked through. SCO roll call was carried out.

The objectives of the meeting are shared and talked through. Outstanding comments are to be discussed. Both the COP and CoC are to be signed off by the end of the meeting.

The committee are made aware of the critical paths and deadlines in place to ensure that the standards are published in 2024.

#### **2. CoC presentation and sign off**

COC 2.5 and 2.5b was introduced and it was agreed to be discussed under COP 7.2.

A request to discuss COC10.4 and the use of recycled in compliance with FTC laws. RJC to incorporate call out boxes which emphasise the requirement to be compliant with local laws.

A discussion over COC 5.2 happened. Enhanced KYC for mines now to follow a risk based approach. Committee agreement on the change to COC 5.2.

Request to define 'business confidentiality'. This definition can change across the standards, so needs to be context specific

**Consensus was reached and the COC Standard is signed off.**

## **COP presentation and sign off**

COP 3 – 3.1b change introduced for the COP to harmonise with other standards. Provision revised slightly. 3.1b changed to only communicate with affected peoples or groups not all groups. Further wording change, the word ‘relevant’ was included to ensure the object of the provision was clear.

COP 7.2 – concern around 7.2bii and NGOs raising issue with refiners not publicly reporting information. Add definition of business confidentiality and scenarios where it can be employed. Guidance to be clear on what public reporting is included. Consensus reached.

COP 14 – 14.6 consensus reached on the inclusion of further information provided in the guidance.

COP 16 – 16.1 – consensus reached with the removal of reference to 8-hour days in the standard due to changes in the working week practices around the world and in favour of moving it to guidance as best practice.

COP 27 – 27.3b – inclusion of ‘environmental lifecycle impacts where applicable’. Potential to burden shift removed. Consensus reached.

### **Consensus was reached and the COP Standard is signed off**

Sue to follow up with those who left before the end.

### **3. Timelines and next steps**

The committee are shown a timeline of the next steps.

### **4. Any other Business (AOB): LGMS Standard**

**Closing:** Closing comments by Senior Standards Manager

**Next Meeting:** 13<sup>th</sup> November 2024 14:00-15:30pm