



HOW TO RENEW YOUR MEMBERSHIP ON THE MEMBER PORTAL



RESPONSIBLE
JEWELLERY
COUNCIL

01

ANNUAL MEMBERSHIP FEES

Commercial members are required to pay an annual membership renewal fee. This fee must be paid within **30 days** of receiving the invoice and is calculated based on the **Annual Relevant Sales (ARS)** figure you submit, in line with this table. The membership fee excludes the cost of a third-party independent audit, which is set separately by your chosen audit firm.

RJC COMMERCIAL MEMBERSHIP FEES

MEMBERSHIP FORUM

- Precious metals trader, refiner and/or hedger
- Diamonds and coloured gemstones trader cutter and/or polisher
- Jewellery and watch manufacturer and/or wholesaler
- Service industry e.g. gem labs, logistic industry

GBP		USD	
ARS RANGE	FEE GBP	ARS RANGE	FEE USD
0 - £1,999,999	£650	0 - \$2,599,999	\$845
£2,000,000 - £4,999,999	£1,000	\$2,600,000 - \$6,499,999	\$1,300
£5,000,000 - £9,999,999	£1,200	\$6,500,000 - \$12,999,999	\$1,560
£10,000,000 - £19,999,999	£1,500	\$13,000,000 - \$25,999,999	\$1,950
£20,000,000 - £24,999,999	£1,700	\$26,000,000 - \$32,499,999	\$2,210
£25,000,000 - £39,999,999	£2,000	\$32,500,000 - \$51,999,999	\$2,600
£40,000,000 - £49,999,999	£2,500	\$52,000,000 - \$64,999,999	\$3,250
£50,000,000 - £74,999,999	£5,000	\$65,000,000 - \$97,499,999	\$6,500
£75,000,000 - £109,999,999	£6,500	\$97,500,000 - \$142,999,999	\$8,450
£110,000,000 - £149,999,999	£8,000	\$143,000,000 - \$194,999,999	\$10,400
£150,000,000 - £199,999,999	£10,000	\$195,000,000 - \$259,999,999	\$13,000
£200,000,000 - £299,999,999	£15,000	\$260,000,000 - \$389,999,999	\$19,500
£300,000,000 - £549,999,999	£20,000	\$390,000,000 - \$714,999,999	\$26,000
£550,000,000 - £999,999,999	£35,000	\$715,000,000 - \$1,299,999,999	\$45,500
£1,000,000,000 - £1,399,999,999	£65,000	\$1,300,000,000 - \$1,799,999,999	\$84,500
£1,400,000,000 and above	£80,000	\$1,800,000,000 and above	\$104,000

MEMBERSHIP FORUM

- Diamonds, coloured gemstones and precious metals miner
- Jewellery and watch retailer

GBP		USD	
ARS RANGE	FEE GBP	ARS RANGE	FEE USD
0 - £1,999,999	£650	0 - \$2,599,999	\$845
£2,000,000 - £4,999,999	£1,000	\$2,600,000 - \$6,499,999	\$1,300
£5,000,000 - £9,999,999	£1,200	\$6,500,000 - \$12,999,999	\$1,560
£10,000,000 - £19,999,999	£1,500	\$13,000,000 - \$25,999,999	\$1,950
£20,000,000 - £29,999,999	£2,000	\$26,000,000 - \$38,999,999	\$2,600
£30,000,000 - £39,999,999	£3,000	\$39,000,000 - \$51,999,999	\$3,900
£40,000,000 - £49,999,999	£3,500	\$52,000,000 - \$64,999,999	\$4,550
£50,000,000 - £79,999,999	£5,000	\$65,000,000 - \$103,499,999	\$6,500
£80,000,000 - £99,999,999	£8,000	\$104,000,000 - \$129,999,999	\$10,400
£100,000,000 - £129,999,999	£10,000	\$130,000,000 - \$168,999,999	\$13,000
£130,000,000 - £189,999,999	£15,000	\$169,000,000 - \$246,999,999	\$19,500
£190,000,000 - £299,999,999	£18,000	\$247,000,000 - \$389,999,999	\$23,400
£300,000,000 - £399,999,999	£25,000	\$390,000,000 - \$519,999,999	\$32,500
£400,000,000 - £599,999,999	£35,000	\$520,000,000 - \$779,999,999	\$45,500
£600,000,000 - £1,062,999,999	£65,000	\$780,000,000 - \$1,380,999,999	\$84,500
£1,063,000,000 and above	£80,000	\$1,381,000,000 and above	\$104,000

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WHAT IS ANNUAL RELEVANT SALES (ARS)?

ARS is defined as the turnover for the latest filed accounts year that applies to diamonds, rubies, sapphires, emeralds, gold, silver, platinum group metals, laboratory grown diamonds, rubies, sapphires, emeralds in the jewellery and watch supply chain.

For members in the **precious metals' trader, refiner and/or hedger forum**, the ARS is defined as the total net income from gold, silver, platinum, palladium and/or rhodium involved in the jewellery supply chain.

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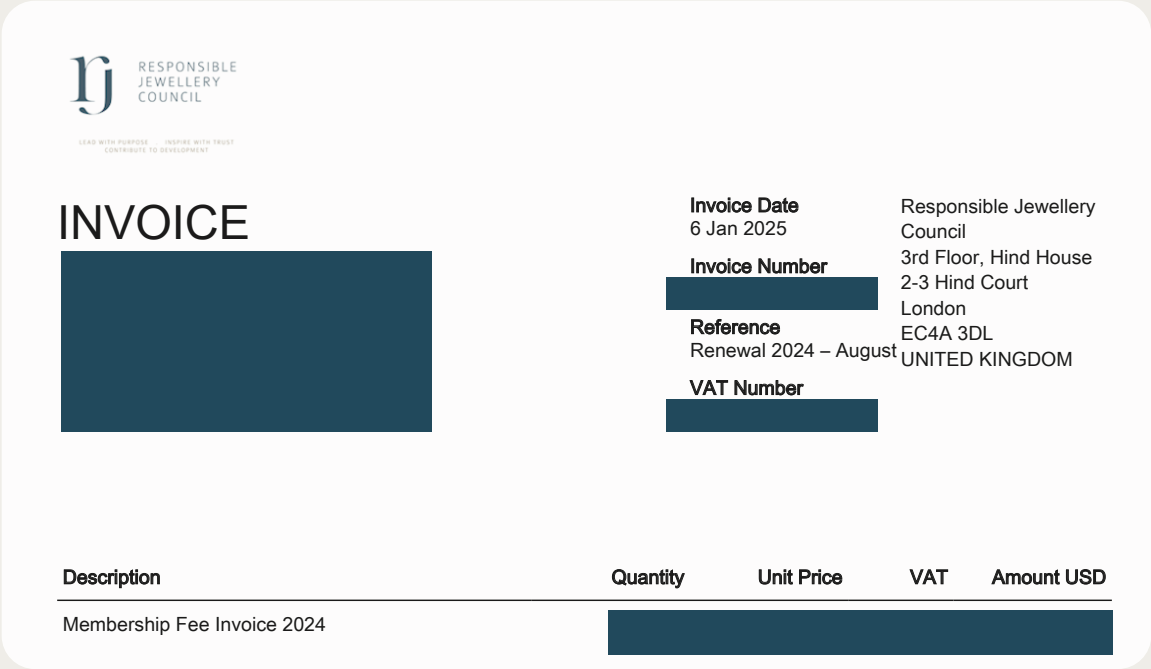
IDENTIFY YOUR INVOICING MONTH

You can view your invoicing month at the top of the **member portal**  home page or by looking at your previous invoice.

MEMBER PORTAL HOME PAGE EXAMPLE



PREVIOUS INVOICE EXAMPLE



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SUBMIT YOUR ARS FIGURE

Please submit your ARS figure at least **30 days** prior to your invoicing month.

You can submit via

the **member portal**



or by emailing the

ARS submission mailbox



Your ARS figure should be submitted in GBP or USD, as per your previous invoice.

For more than 20 years the jewellery and watch industry has been changing the way it does business, because we believe when you ask 'how is that made?' and commit to create beautiful things in a beautiful way, you make it possible to live in a better, fairer world – today and for the future generations.

BULLETIN BOARD

Is Your Membership Up To Date?

It is essential for members to provide their latest Annual Relevant Sales (ARS) figures to ensure accurate and timely invoicing.

[Click here to submit your ARS.](#)

Communications Toolkit 2026

This toolkit is designed to help our members confidently promote their RJC certification and demonstrate their commitment to responsible sourcing, sustainability, and ethical standards.

[Download the Toolkit in Marketing-->](#) [Promote your membership](#)

HOME / COMPANY PROFILE / REQUEST FOR CHANGE OF ACCOUNT

REQUEST A CHANGE

[VIEW SUBMITTED REQUEST](#)

[CANCEL](#)

New name of the Company

Leave empty if n/a

New Annual Relevant Sales

New Membership Forum

Leave empty if n/a

[SUBMIT REQUEST](#)

Comments

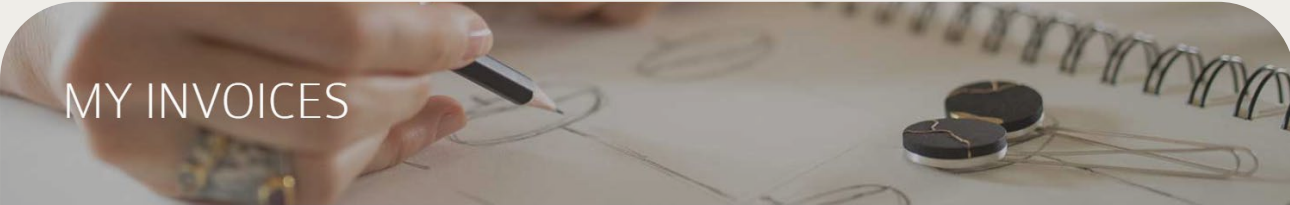
Please specify currency

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PAYING YOUR INVOICE

Payments can be made in two ways:

1. To pay on the **member portal** 
click on **'invoices'**,
identify the pending invoice, click **'view'**
and then click the button **'pay invoice'**.
2. To pay via bank transfer, use the details listed on the invoice. As payment reference, please state member account name and invoice number.



MY INVOICES

HOME / INVOICES

PENDING	0
No Data Available	
0 5 items per page 🔄	

PAID	4
CRN-02386-Z9K1M4	£600.00
📅 2021-06-23 Paid Complete VIEW	
CRN-11503-K5R2Q6	£1.20
📅 2025-12-16 Paid Complete VIEW	
INV-03399-D8D7K3	£1.20



RESPONSIBLE
JEWELLERY
COUNCIL



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