



BY THE AUTHORITY OF THE COUNCIL

Metalem SA

IS A CERTIFIED MEMBER OF THE
Responsible Jewellery Council

CERTIFIED MEMBER: 0000 1498

APPLICABLE STANDARD: CODE OF PRACTICES 2013

CERTIFICATION PERIOD: 05 DECEMBER 2018 – 05 DECEMBER 2021

A handwritten signature in black ink, appearing to read "David Bouffard".

DAVID BOUFFARD

Chairman

Responsible Jewellery Council

A handwritten signature in black ink, appearing to read "Iris van der Veken".

IRIS VAN DER VEKEN

Executive Director

Responsible Jewellery Council

Certification Scope

Metalem SA, Le Locle, Switzerland - Manufacturing facility; Metalem SA, Le Locle, Switzerland - Manufacturing facility; Metalem SA, La Chaux de Fonds, Switzerland - Manufacturing facility. Gravage SA, La Chaux de Fonds, Switzerland - Manufacturing watch dials. (Added to scope 7 February 2020)

RJC CERTIFICATION INFORMATION CODE OF PRACTICES

Summary



Responsible
Jewellery
Council

<i>Certified member</i>	Metalem SA
<i>Membership forum</i>	Jewellery Manufacturer and/or Wholesaler
<i>Certification number</i>	0000 1498
<i>Certification period</i>	05 December 2018 – 05 December 2021
<i>Audit date</i>	6th and 7th November 2018
<i>Audit type</i>	Re-Certification
<i>Previous certifications</i>	1
<i>Applicable standard</i>	Code of Practices 2013
<i>Accredited auditor</i>	SGS United Kingdom Limited Lead Auditor: Roland Jenni Michel Mooser
<i>Certification scope</i>	Metalem SA, Le Locle, Switzerland - Manufacturing facility; Metalem SA, Le Locle, Switzerland - Manufacturing facility; Metalem SA, La Chaux de Fonds, Switzerland - Manufacturing facility. Gravage SA, La Chaux de Fonds, Switzerland - Manufacturing watch dials. (Added to scope 7 February 2020)

Applicable provisions

- 1. General requirements:** 1-4, except 3.2
- 2. Responsible supply chains and human rights:** 5-12, except 6.2, 7.1 & 11.2-4
- 3. Labour rights and working conditions:** 13-20, except 17.3 & 19.3
- 4. Health, safety and environment:** 21-25, except 21.10
- 5. Diamonds, gold and platinum group metals products:** 26-28, except 27.2 & 28
- 6. Responsible mining sector:** Not applicable

Provenance claims

Based on the assurance provided by our suppliers, all the diamonds mentioned here are exclusively untreated and of natural origin based on a 100% testing. Selon l'assurance transmise par nos fournisseurs, les diamants mentionnés sur cette facture sont exclusivement d'origine naturelle contrôlée à 100% et n'ont pas subi de traitement. METALEM SA guarantees that the diamonds herein invoiced have not originated from the Zimbabwe. METALEM has received written assurance from its suppliers to ensure this. METALEM SA garantit que les diamants liés à cette facture ne proviennent pas du Zimbabwe. Metalem SA a reçu de ses fournisseurs des garanties écrites similaires.

Auditor statement of conformance

Based on the scope and findings of the audit, the sites visited and the available information provided by the member:



The member has demonstrated a conformance level consistent with a 3 year certification period



The member has demonstrated a conformance level consistent with the transitional 1 year certification period, as one or more major non-conformances have been found

Mid-term review

Based on the scope and findings of the certification audit, the sites visited and the available information provided by the member:



A. The member will not require a mid-term review during the three-year certification because:



No anticipated changes to the certification scope during the certification period



Member has less than 25 full-time equivalent personnel



Low risks of changes to current conformance levels and strong management controls



During the certification period there are:



There are parallel audit programmes for equivalent schemes (e.g. SA8000, OHSAS 18001, ISO14001, ISO 45001) recognised by RJC



Rigorous internal audit programs



Strong internal controls for the management, closure and effective review of corrective actions for non-conformances

☐ **B. The member will require a desktop mid-term review during the three-year certification because:**

☐ Any changes to the certification scope does not affect risk of changes to current conformance levels.

☐ The certification audit identified two or less minor non-conformances for critical provisions; or four or less minor non-conformances in total (that are not covered by a parallel audit programme recognised by the RJC) for any non-mining sector member, or an individual member is in the mining sector.

☐ The actions can be verified remotely.

☐ No risk to critical provisions.

☐ **C. The member will require a site visit mid-term review during the three-year certification because:**

☐ Known and anticipated changes to certification scope during the certification period

☐ Member no longer supports the recognised external standards and initiatives in Table 2

☐ Certification audit identified three or more minor non-conformances for critical provisions, or five or more minor non-conformances (that are not covered by a parallel audit programme recognised by the RJC for any non-mining sector member or individual mining facility if the member is in the mining sector)

☐ New systems and controls for critical provisions that could not be tested at the certification audit

☐ Facilities with risk of non-conformances against critical provisions

☐ Other compelling reason presented by the lead auditor

Confirmation

The auditors confirm that:

☒ The information provided by the member is true and accurate to the best knowledge of the auditor(s) preparing this report.

☒ The findings are based on verified objective evidence relevant to the time period for the assessment, traceable and unambiguous.

☒ The scope of the assessment and the method used are sufficient to establish confidence that the findings are indicative of the performance of the member's defined certification scope.

☒ The auditor(s) have acted in a manner deemed ethical, truthful, accurate professional, independent and objective.

Auditor signature

On file

Code of Practices certification

This certification is issued in accordance with RJC's Assessment Manual. The standard, supporting documentation, and assessment manual, can be downloaded at: www.responsiblejewellery.com/rjc-certification/code-of-practices-certification13-2/

This certificate can be authenticated by visiting: www.responsiblejewellery.com/members/certified-members/

If you have any questions about RJC certifications, please contact: certification@responsiblejewellery.com

The RJC aims to ensure the fair, timely and objective resolution of complaints relating to potential non-conformance with RJC certification or policies and procedures. The complaints mechanism and contact details can be accessed downloaded from: www.responsiblejewellery.com/contact-us/rjc-complaints-mechanism/

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