



RESPONSIBLE
JEWELLERY
COUNCIL

ASSOCIATION

Application Form and
Membership Agreement

October 2020

INTRODUCTION

PART 2: ASSOCIATION DETAILS – COMPLETE ALL SECTIONS

For information on how to complete this application form, please refer to the [Application Guidance \(Part 1\)](#)

CONFIDENTIALITY NOTE:

Application forms, and any financial or other commercially sensitive information provided to the RJC as part of this application form will be treated as confidential and will be used for the sole purpose of processing membership applications and assessing membership fees. The RJC will not disclose or release this or any other confidential information to any third party (including other Members of the RJC) unless such information is absolutely required to be disclosed by a court, mandatory provision of law, governmental or other authority or regulatory body.

SECTION 1
Contact
details

1. Association applying for RJC membership (Applicant)

Name of association

Head office address

Telephone number
including country code

Website address

Email Address

Add Twitter, Facebook,
Linkedin, other?

2. Contact details for CEO or equivalent

Full name

Position

Email address

Phone number

Mobile number

3. Contact details for RJC main contact if different from CEO or equivalent above

Full name

Position

Email address

Phone number

Mobile number

SECTION 2
About the
applicant
association

4. Has the association previously held RJC membership?

- Yes
- No
- I don't know

5. How did you hear about the RJC? Your answer will not affect your application. (Tick all that apply).

- RJC staff
- RJC commercial member
- RJC communication and social media
- Other trade association
- Trade show or Industry event
- Other

6. Why are you joining the RJC? Your answer will not affect your application. (Tick all that apply).

- | | |
|--|---|
| Support responsible business practices within own membership | Contribute to RJC Governance |
| Access information and provide relevant support to own members | Join a wider community of confidence promoting responsibility across the jewellery supply chain |
| Demonstrate leadership and contribute to the responsible business agenda | Other |

SECTION 2
About the
applicant
association

7. Using the list below, please select the applicable box to specify the level of supply chain where the association derives the largest proportion of its membership.

Diamonds, coloured gemstones and precious metals miner;

Precious metals trader, refiner and/or hedger;

Diamonds and coloured gemstones trader, cutter and/or polisher;

Jewellery and watch manufacturer and/or wholesaler;

Jewellery and watch retailer;

Service Industry

8. Association Membership fees are set annually by the RJC's elected board of Directors. The current annual (flat rate) fee for Association Membership is £1,500GBP or \$2,450USD.

The RJC issues membership fee invoices in GBP or USD. Please indicate your preferred invoice currency:

Great British Pounds – GBP

United States Dollars - USD

9. Company VAT number

SECTION 3
Corporate
Responsibility
and
Sustainability

As part of our mission to help organisations of all sizes throughout the jewellery supply chain meet the rising ethical demands of peers, consumers, financial institutions and civil society, we would like to gather some information on your current corporate responsibility/sustainability performance and impacts, including as they relate to the 17 United Nations Sustainable Development Goals. These goals provide a shared blueprint for peace and prosperity for people and the planet, now and into the future.

Your answers in this section will not affect your application.

10. Does your association have a written corporate responsibility/sustainability strategy?

Yes

No

11. Does your association have a set of corporate responsibility/sustainability goals?

Yes

If yes, please list your corporate responsibility/ sustainability goals.

No

12. Has your association evaluated the United Nations Sustainable Development Goals (SDGs) and determined how you impact them?

Yes

No

SECTION 3
Corporate
Responsibility
and
Sustainability

13. Which SDGs does your association impact, track and/or set goals?

GOAL 1: No Poverty

GOAL 2: Zero Hunger

GOAL 3: Good Health and Well-being

GOAL 4: Quality Education

GOAL 5: Gender Equality

GOAL 6: Clean Water and Sanitation

GOAL 7: Affordable and Clean Energy

GOAL 8: Decent Work and Economic Growth

GOAL 9: Industry, Innovation and Infrastructure

GOAL 10: Reduced Inequality

GOAL 11: Sustainable Cities and Communities

GOAL 12: Responsible Consumption and Production

GOAL 13: Climate Action

GOAL 14: Life Below Water

GOAL 15: Life on Land

GOAL 16: Peace and Justice Strong Institutions

GOAL 17: Partnerships to achieve the Goal

14. Do you currently seek outside assistance to improve your corporate responsibility/sustainability program?

Yes

No

15. Does your association belong to any corporate responsibility/sustainability focused organisations?

Yes

If yes, please list the organisations.

No

16. Does any industry trade organisation provide your sustainability insight?

Yes

If yes, please list the organisations.

No

SECTION 3
Corporate
Responsibility
and
Sustainability

17. Is your association a member of the UN Global Compact?

Yes If yes, since which year?
No

18. Do you have a corporate responsibility/sustainability section on your website, do you issue a report or newsletter?

Yes Website Report Newsletter
No

19. Does your company use the Global Reporting Initiative (GRI) report format?

Yes
No

Declaration

I (Name)

(Job title)

declare that to the best of my knowledge and belief that the information provided is complete, accurate and up to date.

Signature

Date

CHECK

Have you attached your company incorporation documents?
Have you signed and dated the application form?

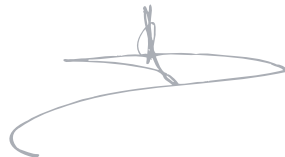
PART 3: MEMBERSHIP AGREEMENT

Dear Applicant,

Thank you for your interest in joining the Responsible Jewellery Council (RJC) and for demonstrating your support for the RJC's mission to advance responsible ethical, social and environmental practices in the jewellery and watch supply chain.

The following section of this Membership Agreement sets out the legal terms and conditions which will apply to your membership of the RJC. Please read this Membership Agreement carefully and make sure that you understand it.

By completing and signing this document, you are accepting and agreeing to be bound by this Membership Agreement to the exclusion of all other terms. This is a binding legal agreement entered into by and between the RJC and the association you represent in signing this Membership Agreement.



Iris Van der Veken
Executive Director

PART 3: MEMBERSHIP AGREEMENT

To the Responsible Jewellery Council

Through our application for association membership in the Responsible Jewellery Council (RJC),

Association name

is demonstrating its commitment to advance responsible ethical, social and environmental practices in a transparent and accountable manner throughout the diamonds, coloured gemstones, precious metals jewellery and watch supply chain, from mine to retail. In consideration of the RJC agreeing to our membership we agree and commit to:

- Support the mission of the RJC
- Promote RJC membership and compliance with the RJC standards.
- Educate our members about the ethical, social, human rights and environmental challenges that are faced by the jewellery and watch industry
- Educate our members about the RJC's certification system
- Comply with the Antitrust Policy and rules adopted by the RJC in its dealings with the RJC and other RJC members
- Comply with the rules adopted by the RJC for the use of its logo and intellectual property
- Implement continuous improvement processes to achieve increased performance and higher standards for responsible business practices.
- Endorse the principles and Code of Practices of the RJC and endeavour to implement them into our own business practices
- Comply with the policies and rules of the RJC applicable to members ("Member Policies") and agree that the RJC reserves the right, at any time, to update and change any or all of the Member Policies, in its sole discretion. The RJC will post any updated versions of Member Policies on the website, www.responsiblejewellery.com and we agree that our continued membership of the RJC after any such changes have been made shall constitute our consent to such changes.
- We agree we are responsible for regularly reviewing the most current version of the Membership Policies, which are currently available at: www.responsiblejewellery.com
- We agree to provide commercially sensitive information to the RJC where such information is needed by the RJC for operational, legal or other reasons, and understand that such information will be kept confidential and will never be disclosed to any third party, including other members of the RJC.
- We are not currently engaged in any activity that might bring the RJC into material disrepute, and we accept that our membership of the RJC may be withdrawn or suspended at the RJC's sole discretion, including (without limitation) if we fail to comply with this Membership Agreement or any other undertakings given by us or in any other way our actions or omissions threaten to bring the RJC into disrepute.
- We agree to the name of our association, being listed on the RJC's website, if we are accepted as an RJC member.
- We will not use the RJC name and/or logo in any way that conveys a false impression about our membership.
- We will not use the RJC name and/or logo in any way that implies that a jewellery product or jewellery materials, or the supply chain for the product or materials, are certified or endorsed by the RJC.

- We agree and understand that only RJC commercial members who are Chain-of-Custody (CoC) Certified are authorised to use the RJC logo, CoC Stamp or CoC Certificate on or in conjunction with CoC Material, as defined by the RJC CoC Standard.
- We will not allow affiliated non-RJC certified members of our association to use the RJC logo or designs incorporating the RJC logo.
- We agree and understand that having paid all money due from us to the RJC, we may terminate our membership on giving one month's notice in writing to the Executive Director of our intention to do so and we shall be removed from the RJC website and Register of Members once the termination is confirmed.
- We understand, and will comply with, the Fees Terms set out in Part 1 of this document (Application Guidance).
- We agree and confirm that upon termination, we will remove all reference to the RJC from our association documentation and website and any other place(s) where our membership was previously mentioned.
- We agree that under no circumstances shall the RJC be liable to us or to anyone claiming through us for any loss of profits or revenue, or for any losses in contract, tort (including negligence or breach of statutory duty), misrepresentation, restitution or otherwise under this Membership Agreement for termination of membership or otherwise, however arising, and even if the RJC has been advised of the possibility of such loss.
- We agree that the essential purpose of the paragraph above is to allocate the risks under this Membership Agreement and that the membership fees would have been substantially higher if the RJC assumed any further liability. We agree that this liability section shall be enforceable to the maximum extent permitted under English law. Nothing in this Membership Agreement excludes the liability of the RJC for any other liability which cannot be excluded or limited by law.
- This Membership Agreement and any dispute or claim arising out of or in connection with it (including noncontractual disputes or claims) shall be governed by and construed in accordance with English law and the courts of England shall have exclusive jurisdiction.

Declaration

Name of CEO or equivalent

Job title of CEO or equivalent

Signature

Date



RESPONSIBLE
JEWELLERY
COUNCIL

**THE COUNCIL FOR RESPONSIBLE JEWELLERY
PRACTICES LTD.**

Second Floor, Quality House, 5-9 Quality Court,
Chancery Lane, London, WC2A 1HP.

The Responsible Jewellery Council is the trading
name of the Council for Responsible Jewellery
Practices Ltd.

Registered in England and Wales with company
number 05449042.